



Remittance Advice Guide

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I. Remittance Advice Guide

The Remittance Advice Guide is located on the BCBSKS Web site at http://www.bcbsks.com/CustomerService/Providers/Publications/institutional/manuals/pdf/RA_guide0609.pdf.

II. ONLINE REMITTANCE ADVICES

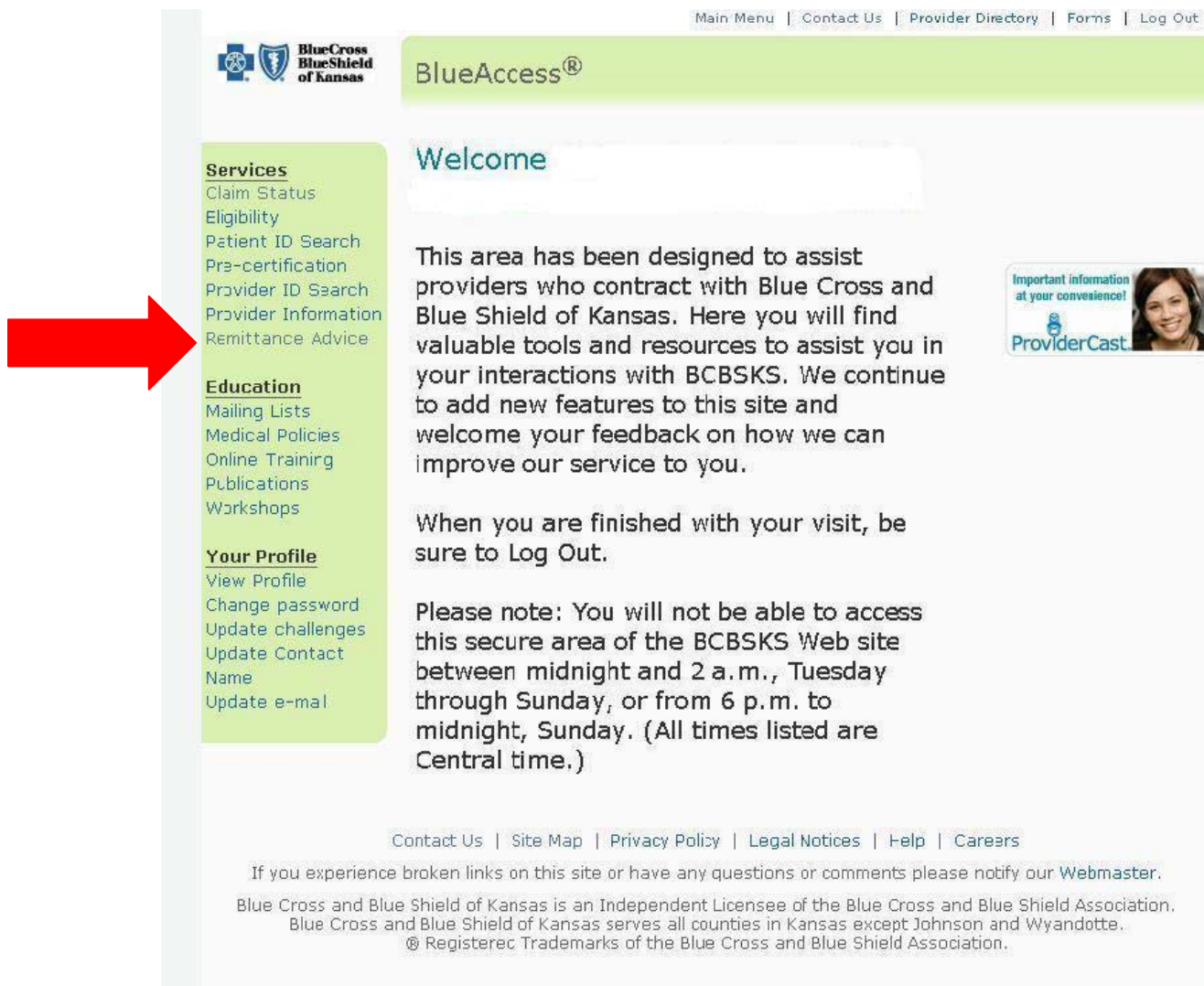
Providers can view a providercast about online remittance advices at <http://www.bcbsks.com/CustomerService/Providers/podcast.htm>.

Providers can access their remittance advices via the BCBSKS Web site.

In fact, we encourage providers to discontinue receiving RAs by mail and rely on the online RA for their payment information. Some providers have more than one NPI. For example a hospital could have a NPI for the hospital, swing bed unit, emergency room physicians, home health agency, etc. If you have multiple numbers, please be sure to shut off the paper RA for all of them.

It is simple to turn off your paper RA. You just need to:

1. Sign-in under each NPI
2. Select Remittance Advice under Services



The screenshot shows the BlueAccess website interface. At the top right, there are navigation links: [Main Menu](#) | [Contact Us](#) | [Provider Directory](#) | [Forms](#) | [Log Out](#). The main header features the BlueCross BlueShield of Kansas logo and the BlueAccess® logo. On the left, a green sidebar menu contains the following sections:

- Services**
 - [Claim Status](#)
 - [Eligibility](#)
 - [Patient ID Search](#)
 - [Pre-certification](#)
 - [Provider ID Search](#)
 - [Provider Information](#)
 - [Remittance Advice](#)
- Education**
 - [Mailing Lists](#)
 - [Medical Policies](#)
 - [Online Training](#)
 - [Publications](#)
 - [Workshops](#)
- Your Profile**
 - [View Profile](#)
 - [Change password](#)
 - [Update challenges](#)
 - [Update Contact Name](#)
 - [Update e-mail](#)

A red arrow points to the 'Remittance Advice' link in the Services section. The main content area is titled 'Welcome' and contains the following text:

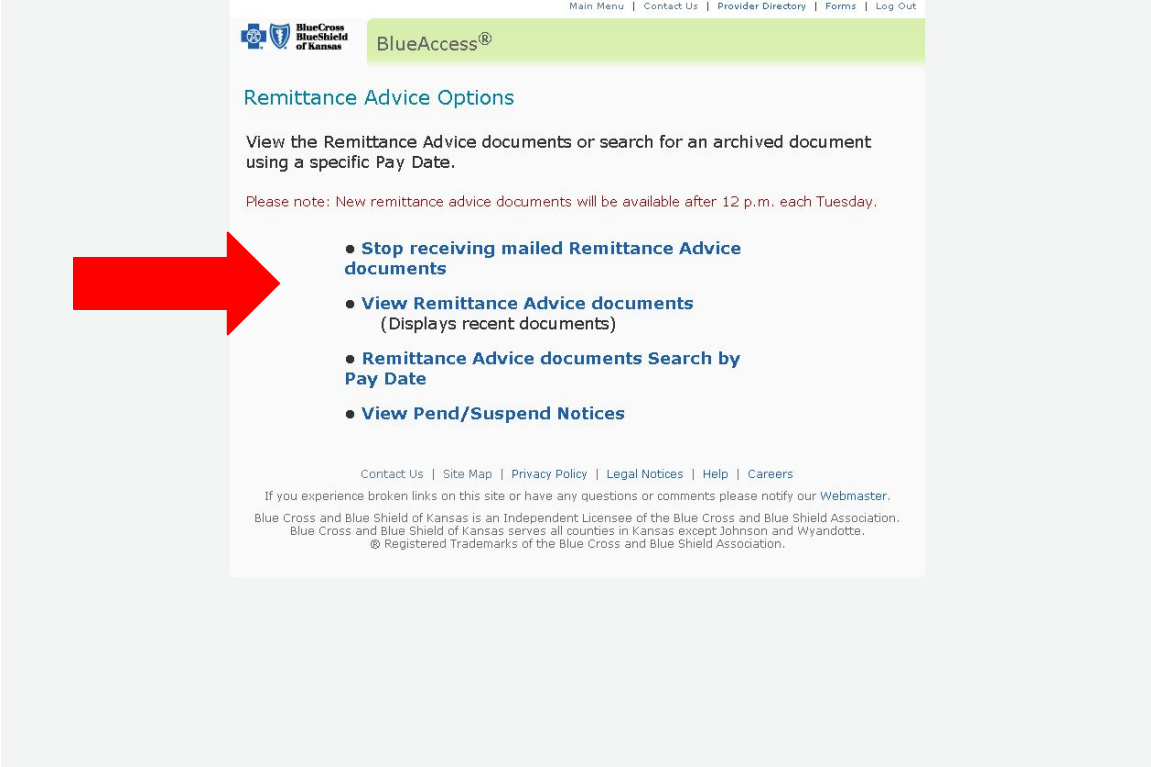
This area has been designed to assist providers who contract with Blue Cross and Blue Shield of Kansas. Here you will find valuable tools and resources to assist you in your interactions with BCBSKS. We continue to add new features to this site and welcome your feedback on how we can improve our service to you.

When you are finished with your visit, be sure to Log Out.

Please note: You will not be able to access this secure area of the BCBSKS Web site between midnight and 2 a.m., Tuesday through Sunday, or from 6 p.m. to midnight, Sunday. (All times listed are Central time.)

At the bottom of the page, there are additional navigation links: [Contact Us](#) | [Site Map](#) | [Privacy Policy](#) | [Legal Notices](#) | [Help](#) | [Careers](#). Below these links, there is a disclaimer: 'If you experience broken links on this site or have any questions or comments please notify our Webmaster. Blue Cross and Blue Shield of Kansas is an Independent Licensee of the Blue Cross and Blue Shield Association. Blue Cross and Blue Shield of Kansas serves all counties in Kansas except Johnson and Wyandotte. © Registered Trademarks of the Blue Cross and Blue Shield Association.'

3. Select "Stop receiving mailed remittance advice documents"



Here are a few of the many advantages to turning off your paper RA:

- Gets to you faster. Electronic RAs are posted to the Web by noon on Tuesday.
- Multiple people can access the online RA at the same time. No longer do you have to copy the RA so each person has his or her own copy to work from.
- The information is stored securely protecting PHI.
- The online RA looks exactly like the paper copies.
- If you need a copy of the RA, you can print it off or if you only need one or two pages, you can print only those.
- You can search the online RA by any field including patient name, ID number, patient account number, etc.
- If you need to see it better, the online screen image can be made bigger. The paper copy only comes in one size.

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RA information is confidential and requires the user to establish a provider profile. Information about using secured services including how to establish a provider profile is available at our Web site at

<https://clyde.bcbsks.com/bcbsks/allUsers/ProviderGettingStarted>.